1. Place cardstock 5 1/2” x 12” in paper trimmer, landscape position and score at 2”, 4” 8” and 10”

2. Place you cardstock back in the cutter portrait position at the 1 ¼” mark and cut from the 2” score mark to the 10” score mark.

3. Remove cardstock rotate and place back in your cutter at the 1 ¼” mark and cut from the 2” score mark to the 10” score mark (as indicated in diagram by red solid line).

4. Then fold the card M is where the card creates the Mountain part of the fold and the V the valley. The center will be the opposite of the top and bottom.

5. Embellish as desired!

Trifold Shutter Card